

## Vacancy Notice

### Engineering Delivery Manager

Role	Engineering Delivery Manager	Reports to	Operations Director
Department	Operations	Location	Llangeinor
<b>Overview of Role</b>	<p>Residing within the Operations Function, the Engineering Delivery Manager (EDM) reports directly to the Operations Director.</p> <p>The Engineering Delivery Manager holds a Functional and Business Unit responsibility.</p> <p>Functionally responsible for Contract Acceptance and Delivery of all non-standard customer orders (For Example: Development Projects, Complex Production Orders, Post design Service Contracts) together with the associated Process and Procedures for enabling effective execution.</p> <p>At a Business Unit level they operate as part of the Business Management Team for ADAS, again specifically charged with accepting and delivering contracts.</p> <p>The Engineering Delivery Manager is customer facing and must be an effective communicator and able to interact successfully and professionally with stakeholders at all levels across the business and externally. Having direct line management responsibility for assigned members of the project delivery team, building and leading that team to meet the needs of the Business.</p> <p>The Engineering Delivery Manager shall be responsible for planning, organising, motivating, and controlling resources to achieve specific goals on tasks and projects. They will be required to manage different types of projects and in the context of this organisation a project may involve new product design and development, consultancy services, testing, product delivery, training, and/or support or decommissioning services.</p> <p>They must be able to operate autonomously and priorities their workload appropriately.</p> <p>Whilst the majority of the role will be focused on the delivery of contracts, the role will also require the EDM to lead and support the development of new business. This will include the preparation and approval of Bids.</p> <p>As a manager they will drive focus on improved productivity and delivery of profitable new business through continuous improvement and development of new products, services and greater efficiency in ways of working.</p>		
<b>Key Responsibilities</b>	<p>Role Specific</p> <ul style="list-style-type: none"> <li>• Accepting contracts within defined remit as deliverable and then execute</li> <li>• Manage stakeholder expectations (Internal and External)</li> <li>• Deliver contracts on time, to cost, quality and scope</li> <li>• Report timely and accurate information pertinent to progress, risks, issues, financial performance and quality</li> <li>• Manage, develop and mentor team members by educating them on the benefits of project and programme management</li> <li>• Resolve local issues within the delivery teams without the need for escalation</li> <li>• Effectively use baselines and Change Control within each contract as appropriate</li> <li>• Implement the BMS and associated processes and procedures in delivery of contract</li> <li>• Encourage and promote effective integration with other departments</li> <li>• Lead, mentor, develop and manage their team and the assigned deliver team members</li> <li>• Delivering allocated portion of department budget, sales and bookings, to time, cost, quality and scope</li> </ul>		

	<ul style="list-style-type: none"> <li>Promote and deliver the implementation of Project Management disciplines across the company</li> </ul> <p>Role Generic</p> <ul style="list-style-type: none"> <li>Co-ordinate the implementation of change driven out of continuous improvement programmes.</li> <li>Provide technical and commercial related presentations to customers and internal department representatives.</li> <li>Provide input and support to Sales and Marketing presentations bids and demonstrations including identification of new work areas as required by the business.</li> <li>Support the development of profitable new business.</li> <li>Continuously look for ways to create value by improving efficiency and creating value.</li> </ul>
<b>Intrinsic Skills Required</b>	<ul style="list-style-type: none"> <li>Strong continuous improvement ethos and desire to learn</li> <li>Results orientated, natural problem solver</li> <li>Highly organised with good time management skills</li> <li>Able to make progress by making reasonable assumptions where information and resources are limited</li> <li>High levels of business ethics and integrity</li> <li>Strong negotiation skills</li> <li>Excellent written and numerical attention to detail</li> </ul>
<b>Required Qualifications</b>	<ul style="list-style-type: none"> <li>Degree or equivalent experience gained within an Engineering or Project Management Discipline</li> </ul>
<b>Preferred Experience/ Skills</b>	<ul style="list-style-type: none"> <li>Sound knowledge of engineering lifecycles and their application</li> <li>Typically 10+ years' Project Management experience in a related defence / technology company with sound technical understanding.</li> <li>Qualified to a recognised British or American Project Management Standard (e.g PRINCE2, PMI, APM)</li> <li>Demonstrable technical, management, commercial and financial capability underpinned by a degree or equivalent in a business or engineering discipline.</li> <li>Holder of a Post Graduate Management Qualification.</li> <li>Demonstrable practical skills and IT literate</li> <li>Experienced with the successful generation and implementation of Project Management practices across functions and multi-disciplined teams.</li> <li>Experienced in delivering obligations within commercial and legislative constraints and with UK MoD Contracts.</li> <li>Understanding of Defence and Aerospace Quality Standards incl ISO 9001 QA procedures and requirements.</li> <li>A strong leader of teams with the managerial, commercial and financial competencies</li> <li>An effective decision maker that exercises professional judgement and takes personal responsibility for the direction of projects and teams</li> <li>Adaptable and biased to action, will inspire others, be solution focused and know how to get the best from the team</li> <li>Proactive in the identification and capture of new business in conjunction with Sales and Marketing, delivering contracted tasks/projects, driving IR&amp;D and providing support to operations, sales and QA as required</li> <li>Comfortable working under pressure and with conflicting priorities, analytical approach to problem solving and able to remain objective, acting with integrity and honesty at all times</li> <li>Personally responsible for own continuing professional development</li> </ul>
<b>Physical Considerations</b>	<ul style="list-style-type: none"> <li>Valid Passport</li> <li>Hold or be able to hold SC clearance.</li> </ul>