

Vacancy Notice

Production Analyst

Role	Production Analyst	Reports to	Operations Director
Department	Operations	Location	Llangeinor
Overview of Role	<p>The Production Analyst is responsible for modelling the operations function across the business, determining appropriate measures and controls to enable analysis of the performance of the system and to provide continuous improvement. Producing daily/weekly/monthly reports, presenting data in a clear graphical form, analysing large datasets and identifying anomalies. Presenting findings to various line management, developing new reports and ensuring they are readily available to support time critical decision making.</p> <p>Working closely with the Operations Director and the functional managers (Delivery, Operations, Procurement, Supply Chain, Production Engineering and Facilities), the Production Analyst will apply a systematic approach to defining the operations system and support each manager in evaluating the performance of their respective area with consideration of the effect on quality, on-time delivery and our P&L.</p>		
Key Responsibilities	<ul style="list-style-type: none"> • Apply “systems thinking” to define, model and analyse the operations function. • Use the ERP System (Syspro) to automatically generate data and reports for analysis. • Generate daily/weekly/monthly/annual reporting data to support decision making, which will include: <ul style="list-style-type: none"> ○ Monthly reports to the Senior Leadership Team and the parent company. ○ Quarterly presentation data for the business. ○ Annual Operating Plan data for analysis and presentation. • Co-ordinate, analyse and report on productivity projects to ensure the company achieves its targets for steady reduction of annual operating costs. • Develop a problem solving process which describes requirements in a work-flow chart and diagram, studies system capabilities and analyses alternative solutions. 		
Intrinsic Skills Required	<ul style="list-style-type: none"> • Expert level of skill in information analysis, including the ability to extract complex data from relational databases, and interpret highly complex information to draw conclusions from it. • Technical knowledge of SQL and Microsoft Excel at an Advanced level. • Ability to negotiate and to justify their position when required. • Ability to understand various manufacturing methods and techniques. • Ability to work as part of a cross-functional team. • Maintaining continuous professional development. 		
Required Qualifications	<ul style="list-style-type: none"> • Ideally degree qualified and/or similar qualification with relevant experience. • SQL, Microsoft Excel Advanced Level. 		
Preferred Experience/ Skills	<ul style="list-style-type: none"> • An analytical mind set, with strong numeracy skills. • In depth working knowledge of ERP systems. • Experience of working in a complex manufacturing environment. • Ability to think systematically and analyse issues, irrespective of subject. 		

If you are interested in applying for this role please submit an application form to HR